

16 September 1977

MEMORANDUM FOR: Acting Deputy Director for Administration

FROM : F. W. M. Janney  
Director of Personnel

SUBJECT : Office of Personnel Report --  
Week Ending 16 September 1977

1. (C) Retirement Activity: The following figures depict total retirement activity for the period 10 August through 30 September 1977. The figures in the clear indicate totals; those in parenthesis represent individuals who have opted for options of discontinued service or "involuntary" retirement, and are included in the total figure. Thus, of 66 persons to go by 30 September, 34 will go under the "liberal" options.

	<u>CSC</u>	<u>CIARDS</u>	<u>Total</u>
Retired .	15( 4)	19(5)	34( 9)
Signed to Go	15(15)	11(5)	26(20)
Not Signed, but Appear Definite	4( 4)	2(1)	6( 5)

2. (U/AIUO) Recruitment for Commo: Recruiters from our [REDACTED] were briefed by a representative of the Office of Communications on 6 September. The purpose of this briefing was to update their knowledge of the requirements for telecommunications specialist positions in preparation for the extra effort which will be needed to satisfy new and increasing needs in this area.

[REDACTED]

May be downgraded when  
separated from "SECRET"  
attachment.

4. (U) Regulations: During the week we forwarded the following regulations to Records Control Branch for publication:

25X1A



"Leave and Other  
Absence"

"Pay"

5. (U) Combined Federal Campaign: The CFC Fund Drive Coordinator attended the 1978 Combined Federal Campaign of the National Capital Area "kick-off" rally at the Departmental Auditorium on 14 September. Secretary Blumenthal was the key speaker. The Agency's "kick-off" rally has been set for 20 September in the Headquarters auditorium. Pledge cards for the campaign are being distributed to keyworkers in each Agency component.

\*

25X1A

6. (C) Claims on HHE: Central Processing Branch has been instructed by [REDACTED] of the Office of Logistics to refer all inquiries regarding claims on household



25X1C

7. (U/AIUO) Dread Diseases: Insurance Branch is beginning to send annual premium due notices to employees enrolled in the Specified Dread Disease Plan.

8. (U) Television: In anticipation of NBC's formal request to the Public Affairs Office to film certain EAA activities, the Bible Study Group was advised of this possibility. The group has no objection. Other activities selected by NBC for possible filming were the Monday Night Bowling League and the Wednesday night art classes. We are awaiting confirmation from the Public Affairs Office before taking further action.

\*

9. (S) Rehired Annuitants: See attached report.

Coming Events:

1. (U) The Recruiters' Conference will begin on 19 September 1977.
2. (U) The Annual Awards Ceremony will be held in the auditorium on 19 September at 3 p.m.
3. (U) Our Financial Planning Seminar will be held from 9 a.m. to noon on 21, 23 and 27 September in the Headquarters auditorium.

(Signed) F. W. M. Janney

F. W. M. Janney

Att

Dist:

- 0 & 2 - Add
- 1 - DD/Pers/SP
- 1 - DD/Pers/R&P
- 1 - DD/Pers/P&C
- 1 - C/SAS
- 1 - Subject File
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25X1A OD/Pers/ [REDACTED] :jmm (16 Sep 77)

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15 September 1977

WEEKLY REPORT OF REHIRED CIVILIAN ANNUITANT ACTIVITIES  
FOR THE AGENCY (12 September - 16 September 1977) (U/AIUO)

1. (S) The following rehired civilian annuitant cases were approved for extension by the Acting Deputy Director for Administration:

DDA

25X1A



- Independent Contractor, Information Privacy Staff, extended through 31 January 1978.

DDO

- **25X1A** Independent Contractor, Covert Action Staff, one-year extension.

2. (S) The following rehired civilian annuitant cases were terminated:

DDA

25X1A



- Independent Contractor, Office of Personnel, terminated 31 August 1977.

DDO

- Independent Contractor, EUR Division, terminating 30 September 1977.

E2 IMPDET  
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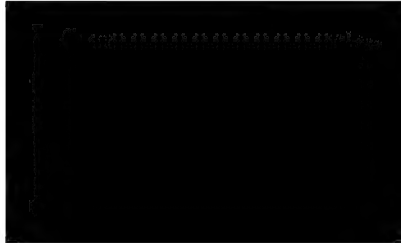
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DDS&T

25X1A

DDI



- Independent Contractor, OTS,  
terminating 30 September 1977.

- Independent Contractor, ORPA,  
terminated 31 July 1977.

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